

**REPORT TITLE: Appointment of Chair – Personnel Committee**

<b>Meeting:</b>	<b>Council</b>
<b>Date:</b>	<b>18 September 2024</b>
<b>Cabinet Member (if applicable)</b>	<b>Not applicable</b>
<b>Key Decision</b>	<b>No</b>
<b>Eligible for Call In</b>	<b>No – Non Executive Decision</b>
<b>Purpose of Report</b> - This report seeks the appointment of the Chair of Personnel Committee for the remainder of the 2024/2025 municipal year.	
<b>Recommendations</b>  That Council appoint the Chair of Personnel Committee, with immediate effect, for the remainder of the 2024/2025 municipal year.  <b>Reasons for Recommendations</b>  Pursuant to the resignation of Councillor Scott from the position of Chair of this Committee (effective from 6/9/24), Council is asked to appoint a Chair of Personnel Committee for the remainder of the municipal year.	
<b>Resource Implications:</b> Not applicable	
<b>Date signed off by Executive <u>Director</u> &amp; name</b>  <b>Is it also signed off by the Service Director for Finance?</b>  <b>Is it also signed off by the Service Director for Legal Governance and Commissioning?</b>	<b>Rachel Spencer Henshall 9.9.24</b>  <b>Kevin Mulvaney</b> Not applicable  <b>Samantha Lawton 9.9.24</b>

**Electoral wards affected: Not applicable**
**Ward councillors consulted: Not applicable**
**Public or private: Public**
**Has GDPR been considered? There are no GDPR implications**

**1. Executive Summary**

This report seeks the appointment of Personnel Committee for the remainder of the 2024/2025 municipal year.

**2. Information required to take a decision**

The position of Chair of the Committee is currently vacant and Council is therefore asked to appoint a Chair for the remainder of the municipal year.

**3. Implications for the Council**

3.1 **Council Plan** – Not applicable

3.2 **Financial Implications** – Not applicable

3.3 **Legal Implications** - Not applicable

3.8 **Other (eg Risk, Integrated Impact Assessment or Human Resources)** – Not applicable

**4. Consultation** – Not applicable

**5. Engagement** – Not applicable

**6. Options**

6.1 **Options considered** – Not applicable

6.2 **Reasons for recommended option** - Not applicable

**7. Next steps and timelines**

To follow up associated administrative matters related to the appointment.

**8. Contact officer**

Leigh Webb, Acting Head of Governance

**9. Background Papers and History of Decisions** – Not applicable

**10. Appendices** – Not applicable

**11. Service Director responsible**

Samantha Lawton – Service Director for Legal, Governance and Commissioning